



September 10, 2010

Input, Save, and Report a COSF Rating for the OSEP Near-entry Data

This new feature is for programs that use another assessment tool and want to switch to AEPS/AEPSi. AEPSi now has an online COSF (Child Outcomes Summary Form) that will allow you to input OSEP Near Entry data from another assessment tool. You can input a 1–7 rating for the three outcomes, and additional details about the assessment tool used. At near exit, you will create an AEPSi assessment, and the system will automatically calculate the OSEP progress categories for the child.

The “COSF Near Entry Rating from another tool” will only appear on the Child Summary page if no OSEP Near Entry assessment exists or has not been flagged for near entry.

AEPS TESTS				
Date	Level	Test Period	Status	
07-31-08	II	3		View Print Edit Delete Export
11-21-06	II	2		View Print Edit Delete Export
04-05-07	II	1		View Print Edit Delete Export

COSF NEAR ENTRY RATING <i>from another tool</i>			
Date	Tested Age	Assessment Tools	
			<input type="button" value="Create New COSF"/>

CHILD JOURNAL		
Date	Author	Entry
11/29/06	Jessica Vicks	Jenny is progressing nicely
12/11/06	Jessica Vicks	Jenny has begun to use 2/3 word phrases to communicate a variety of communicative intent
01/22/07	Jessica Vicks	Jenny had difficulty riding her bike today

AEPS TESTS				
Date	Level	Test Period	Status	
07-31-08	II	3		View Print Edit Delete Export
11-21-06	II	2		View Print Edit Delete Export
04-05-07	II	1	OSEP ENTRY	View Print Edit Delete Export

CHILD JOURNAL			
Date	Author	Entry	
11/29/06	Jessica Vicks	Jenny is progressing nicely	
12/11/06	Jessica Vicks	Jenny has begun to use 2/3 word phrases to communicate a variety of communicative intent	
01/22/07	Jessica Vicks	Jenny had difficulty riding her bike today	

[» Add Journal Entry](#)

To create a COSF form, click the “Create New COSF” button. The following page will appear:

COSF RATING ENTRY FORM

Name: Pop Jones | DOB: 06/12/06 | AEPS Level: II

Enter Date of Assessment:
(mm/dd/yyyy)

Describe the assessment tools used to determine the entry COSF Rating:

1. Positive social-emotional skills

Enter COSF Rating

Supporting Evidence / Notes

2. Acquisition and use of knowledge and skills

Enter COSF Rating

Supporting Evidence / Notes

3. Appropriate behaviors to meet needs

Enter COSF Rating

Supporting Evidence / Notes

Save

Enter the following information:

- Date of assessment
- Description of assessment tools used to determine the entry COSF rating

- COSF rating and supporting evidence/notes for positive social-emotional skills
- COSF rating and supporting evidence/notes for acquisition and use of knowledge and skills
- COSF rating and supporting evidence/notes for appropriate behaviors to meet needs.

Once the information has been entered, click the “Save” button. You will have the ability to view, print, edit, or delete the COSF form.

CHILD SUMMARY ?

PROFILE

Name: Pop Jones
Child ID:
DOB: 06/12/06
Age: 4y 2m (50m)
Adjusted Age: 4y 2m (50m)
AEPS Level: II

Caregiver:
Team: Jessica Vicks
 Jessica Reighard
 Monica Belle <<
 Melissa Behm

[» Edit Child Profile](#)

RECENT ACTIVITY

09/07/10 Monica Belle created a COSF Rating

CALENDAR

[» Add Event](#)

AEPS TESTS

Date	Level	Test Period	Status	
04-22-08	II	1		View Print Edit Delete Export

COSF NEAR ENTRY RATING *from another tool*

Date	Tested Age	Assessment Tools	
01-01-09	31m	HighScope	View Print Edit Delete

CHILD JOURNAL

Date	Author	Entry
» Add Journal Entry		

FAMILY REPORT

Date	Level	Completed By
» Create New Family Report		

CHILD REPORTS

There are no finalized tests on which to report.

Please note:

- Only one COSF form can be created for a child.
- You cannot have a COSF form and flag an assessment for Near Entry.

Once a COSF form has been created and saved, the system will automatically calculate the OSEP categories at Near-Entry and convert the COSF rating to an equivalent OSEP raw score. You can view the results in the following reports:

- Entry Data Only (Aggregate Percentages)
- Entry Data Only (Categories for Each Child)
- Entry Data Only (Ratings for Each Child)

When it's time for the near-exit assessment for the child, you will create an assessment, and flag it for Near Exit. The system will calculate the child's progress categories based on the COSF form and the Near Exit Assessment. You will be able to see the results in the following reports:

- Progress Data (Aggregate Percentages)
- Progress Data (Categories for Each Child)
- Progress Data (Ratings for Each Child)

The Progress Data ratings are calculated automatically based on the assessment results, and the entry ratings are the ratings entered by the Provider.