

## **3 New AEPSi Feature Enhancements**

April 8, 2010

Dear AEPSi Users,

We are excited to present three of the most user-request AEPSi enhancements:

- A new OSEP reminder message that will be displayed when finalizing your assessments.
- A new printer-friendly version of the CODRF Summary.
- Now the IFSP/IEP report includes a sample IFSP/IEP goal for each AEPS item. Use these sample goals when planning Individual Family Service Plans or Individualized Education Plans with your team!

Read below to learn more about these features!

**\* OSEP** Reminder

When finalizing an area assessment, a pop-up message will appear asking if you remembered to flag an assessment for OSEP Entry and/or OSEP Exit.

If			The following OSEP Reminder message will appear when finalizing an area assessment.
no assessments have been flagged for OSEP Entry or OSEP Exit,	AEPS TESTS           Date         Level         Test Period         Status           03-12-10         II         6         2         0         0         0         1         1         0         1         1         0         1         1         0         1         1         0         1         1         0         1         1         0         1         0         0         1         1         0         0         1         1         0         0         1         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         0         0         1         0         0         0         1         0         0         0         0         0         0         0 <th></th> <th>"Reminder: Did you remember to flag an appropriate assessment for OSEP Near Entry or OSEP Near Exit? Go to the CODRF Summary page to flag the assessment."</th>		"Reminder: Did you remember to flag an appropriate assessment for OSEP Near Entry or OSEP Near Exit? Go to the CODRF Summary page to flag the assessment."
there is an assessment flagged for Near Entry, but there is not a Near Exit assessment flagged, and there are more than one assessments in the system,	AEPS TEST S           Date         Level Test Period         Status           03-12-10         II         6         22           03-09-05         II         1         Image: Colspan="2">OSEP ENTRY           11-09-05         II         2         Image: Colspan="2">Image: Colspan="2">Image: Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2"           01-20-06         II         2         Image: Colspan="2"         Image: Colspan="2">Image: Colspan="2"           05-10-06         II         4         Image: Colspan="2"		Reminder: Please remember to flag an appropriate assessment for OSEP Near Exit. Go to the CODRF Summary page to flag the assessment."
there is an assessment flagged for near exit, but there's no near entry assessment flagged,	** AEPS TESTS         Test Period         Status           03-12-10         II         6         2           03-09-05         II         1         Image: Construction of the second sec		"Reminder: Did you remember to flaf an appropriate assessment for OSEP Near Entry? Go to the CODRF Summay page to flag the assessment."
the "Include in OSEP Reporting" field on the Child profile is set to "no", OSEP reminder messages will not appear when finalizing an assessment.	<ul> <li>'Include in OSEP Reporting: ○ Yes ⊙ No</li> <li>'Funding Source: Early Childhood Sp Ed - Part B (3-5) ▼</li> <li>'Program Entry Date: 02/01/2004 mm/dd/yyyy</li> <li>'Program Exit Date: 06/01/2006 mm/dd/yyyy</li> <li>Income Level: 30,000 ▼</li> <li>Race/Ethnicity: African American ▼</li> </ul>	🛃 Save	No OSEP reminder message will appear when finalizing an area assessment.

The OSEP reminder message will look like the following:

Name: Timmy McAdams  • Timmy's Profile	Name: Timmy McAdams   Fine Motor II		View/Ed	it Fine Motor S	iummary
Timmy's Assessments					
<ul> <li>Timmy's Journal</li> </ul>	Test Pe	riod:	5	4	K Hide Prev.
Timmy's Reports	St	atus:	×	1	
• Timmy's Calendar	Finalizing Test	ate:	11/09/2	05/10/2006	
• Timmy's Team	Exa			MC	
	Reminder: Did you remember to flag an appropriate assessment for OSEP Near Entry or OSEP Near Exit? Go to the CODRF Summary page to flag the	IFSP IEP	Score Notes	Score Notes	Comment
	assessment.		1 Q	] 1   A,B	
	Cancel Finalize		1	1 A,B	
	4			1 A,B	
	*			1 A,B	
	4		1	1 A.B	
	E				
	4		1 R	2	
	ia di seconda di second		1	2	
	8		1	1 A,B	
	8		1	2	
	8		1	2	
	*		1	2	
			1	1 A,B	
	3.1 Prints three letters			2	
	3.2 Copies first name			2	
	3.3 Copies three letters		1	2	

You can either click "cancel", and return to the *CODRF Summary Page* to mark an appropriate assessment, or you can click the "Finalize" button.

When you click the "Finalize" button, you will receive a confirmation message saying the assessment has been finalized or a warning/error messages to make corrections.



## Print Summary

On the CODRF Summary page, you will now be able to print the content you enter for the CODRF Summary.

My Childre	en My Groups	My Reports	My Calendar	My Toolkit	My Profile	Help	E.
	CODRES						
	»Summary »	Fine Motor >	Gross Motor	» Adaptive »	Cognitive	Social-Commu	inication > Soc
Adams	Name: Timmy McAdams           DOB: 2001-01-23           Level: II           Test Created: 2007-01-09           Test Date: 2005-03-09           Test Finalized: 2010-03-12			CODRF Sum Overall, mos with are rela	mary: t of the area ted to her di	as Timmy seem fficulty in payin	s to struggle g attention
-						» *	Edit Summary Print Summary
	Stat	us: 💌					
	Test Area	Active?	Status				
	Fine Motor						
	Gross Motor						
	Adaptive		<b>X</b>				
	Constations						

There are two ways to print the CODRF Summary.

- 1. Click the "Print Summary" button on the *CODRF Summary Page*.
- 2. A window will appear with a printable version of the CODRF Summaries. The printable version will also contain the child's name, date of birth, child ID, and test date.
- 3. Click the "Print" button.



You also have the option to print from the "Edit Summary" page of the CODRF.



- 1. Click the "Edit Summary" button from the *CODRF Summary Page*.
- 2. Click the "Print Summary" button.



- 3. A window will appear with a printable version of the CODRF Summaries. The printable version will also contain the child's name, date of birth, child ID, and test date.
- 4. Click the "Print" button.



## IFSP/IEP Summary Report

We have made some changes to the existing IFSP/IEP (Individualized Family Service Plan / Individualized Education Plan) Summary Report. Along with the AEPS item, score, scoring notes, and comments for items marked IFSP/IEP on the CODRF, there is also a sample IFSP/IEP goal that you can use when planning your IEP/ISP's.

* CHILD REPORTS	
Score Summary	View   Print   Export
Graphed Scores	View/Print
Child Progress Record	View/Print
Provider Notes	View   Print   Export
IFSP/IEP Summary	View   Print   Export
Present Level of Functioning	View   Print   Export
Eligibility Cutoff Scores	View   Print   Export

Child Reports : IFSP/IEP Summary							
Name: Timmy McAdams   DOB: 01/23/2001   AEPS Level: II   Test Period: 03/09/2005   Report Date: 03/12/20 0							
Fine Motor		Notes	Comment	IFSP/IEP Example			
A. Bilateral Motor Coordination							
1.1. Holds object with one hand while the other hand manipulates	1	A		The child will perform any two-handed task holding an object with one hand while the other hand manipulates (e.g., holds paper while drawing, steadies container while removing playdough).			
2. Cuts out shapes with curved lines	0			The child will cut out shapes (at least 3 inches in diameter) with curved lines, cutting close to the line. Child holds scissors between thumb and first two fingers of one hand and holds paper with other hand (e.g., circles, ovals).			
2.1. Cuts out shapes with straight lines	1	В	needs spring-loaded scissors	The child will cut out shapes (at least 3 inches in diameter) with straight lines, cutting close to the line. Child holds scissors between thumb and first two fingers of one hand and holds paper with other hand (e.g., squares, rectangles, triangles).			
B. Emergent Writing	B. Emergent Writing						
2. Prints pseudo-letters	0			The child will print pseudo-letters using a writing instrument, moving downward from left to right on each line. The shapes produced do not need to be actual letters or words but may be invented spellings and/or pseudo letters.			
2.2. Copies complex shapes	1	A	Timmy needs assistance with shapes as complicated as a star	The child will copy complex shapes (i.e., shapes with angles such as rectangle, square, triangle) from a drawn model.			