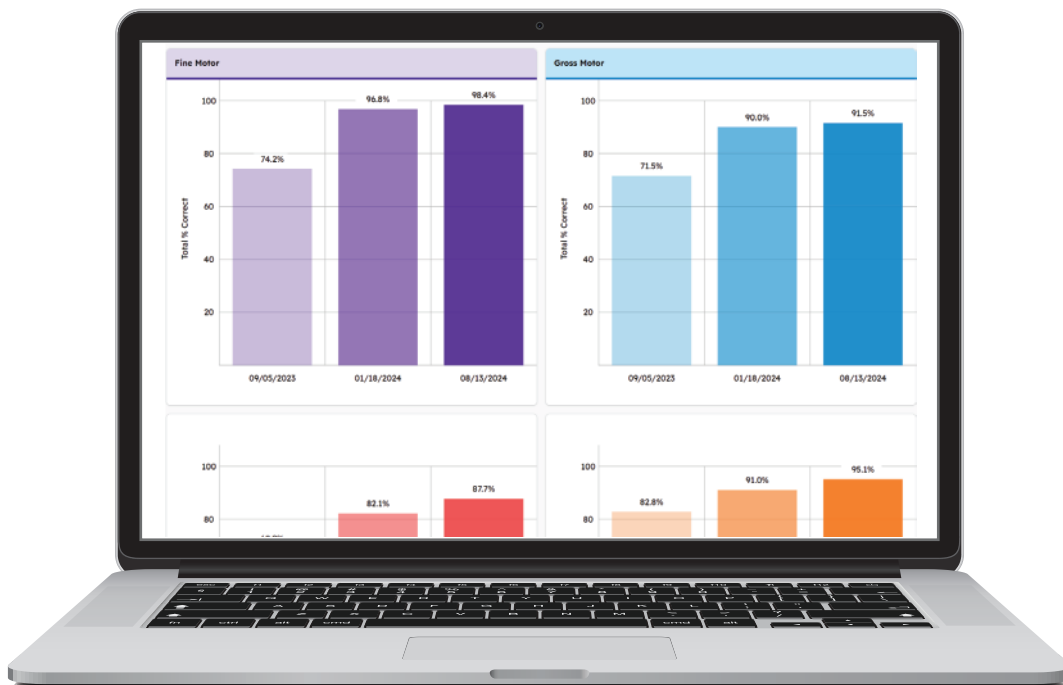# aepsi®

Reports Guide

An Inside Look at AEPSi Reports!

The AEPS®i system provides real-time, richly detailed reports to help you transform assessment into action. AEPSi users can generate a wide selection of reports for individual children, groups of children, or entire programs. All reports can be viewed in your browser and select reports can be exported as comma-separated values (CSV) files (editable in Excel), printed, and/or saved as PDF files.

AEPSi has five pre-defined roles: Account Administrator (AEPSi Enterprise accounts only), Program Administrator, Provider, Account Reviewer (AEPSi Enterprise accounts only), and Program Reviewer. The chart below shows the report access for each role. Providers can only view reports for the children assigned to them. Program Reviewers must have access to child data to review child reports.

Keep reading to see samples of each AEPSi report.

Report Name	Account Admin	Program Admin	Provider	Account Reviewer	Program Reviewer	Page #
Child Reports						
AEPS-3 Score Summary		✓	✓		✓	3
Ready-Set Score Summary		✓	✓		✓	4
AEPS-3 Results (Graphed Scores)		✓	✓		✓	5
Child Progress Record		✓	✓		✓	6
IFSP/IEP Summary		✓	✓		✓	7
Eligibility Cutoff		✓	✓		✓	8
Present Level of Functioning		✓	✓		✓	9
Classroom and Program Reports						
Assessment Export	✓	✓	✓	✓	✓	10
Child Profiles List	✓	✓	✓	✓	✓	11
Progress of All Children	✓	✓	✓	✓	✓	12
Status of All Children	✓	✓	✓	✓	✓	13
Group Goal Planning Matrix		✓	✓		✓	14

Description: The AEPS-3 Score Summary displays the test date, raw score, possible raw score, percent score, and comments for all eight areas of the AEPS-3 Test. Up to three test periods at a time can be displayed on one report.

Use this report to:
- See progress over time for each area
- Review how a child is performing in a particular area
- Decide what areas need support

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Fine Motor		
Test Date	09/05/2023	01/18/2024
Raw Score	46	60
Possible Score	62	62
Percent Score	74.2%	96.8%
Comments	--	--

Gross Motor		
Test Date	09/05/2023	01/18/2024
Raw Score	93	117
Possible Score	130	130
Percent Score	71.5%	90.0%
Comments	--	--

Ready-Set Score Summary

Description: The Ready-Set Score Summary displays the test date, raw score, possible raw score, percent score, and assessment comments for the Ready-Set assessment. The Ready-Set includes 40 developmentally advanced AEPS-3 goals from all eight areas. Up to three test periods at a time can be displayed on one report.

Use this report to:
- Review information about skills needed for school readiness and early school success
- See progress over time
- Review how a child is performing
- Decide what goals needs support

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Ready-Set Score Summary

Ready-Set

Ready-Set Score Summary Report

PRINT

CHILD NAME	DATE OF BIRTH	CHILD ID	ALT ID
Smith, Slyvia	10/16/2019	01HM9J4K58JND3JVJMWW6ADRC8	19454589

REPORT DATE	PROGRAM	ASSESSMENT TYPE	
08/14/2024	Hernwood Elementary School	Ready-Set	

Selected Test Dates ⌄

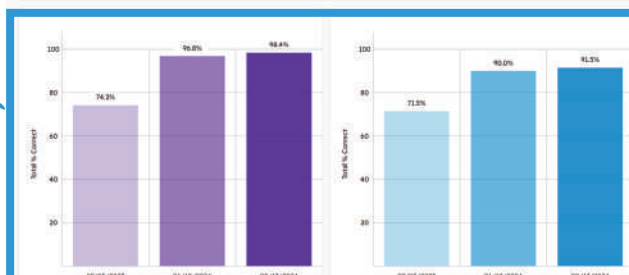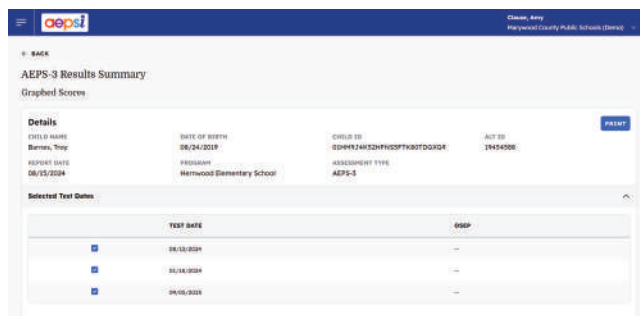| Test Date	02/22/2024	03/29/2024
Raw Score	51	61
Possible Score	80	80
Percent Score	63.7%	76.3%
Comments	--	--

Description: The AEPS-3 Results (Graphed Scores) report displays area percentage scores for the AEPS-3 Test across time. Compare up to three test periods as side-by-side bar graphs for a visual representation of a child's progress.

Use this report to:
- Review area percentage scores
- Determine whether the child's performance is improving over time

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Child Progress Record

Description: The Child Progress Record is a visual display of a child's current skill mastery, targets, and progress over time by area. One or more areas can be selected to be included in the report, and up to two test periods at a time can be displayed on one report. This report is helpful for sharing information at meetings with families and helps them participate in monitoring their child's progress.

Use this report to:
- See whether the child meets the criteria for a goal or objective
- Review progress over time at the goal and objective level
- See the goals and objectives that appear next in skill sequences

Who has access to the report?
Program Administrator, Provider,
Program Reviewer

IFSP/IEP Summary

Description: The IFSP/IEP Summary shows all AEPS-3 Test items marked as targets for an individual assessment to easily translate results into IFSP/IEP goals. This report supports IFSP/IEP planning and writing a child's IFSP/IEP.

Use this report to:
- Review which items are marked as targets for the child
- See sample IFSP/IEP goal and outcome statements for each selected item

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Social-Emotional

	Score	Notes	Comments	IFSP/IEP Example
Strand D: Independent and Group Participation				
D.3. Initiates and completes independent activities	1A			The child will initiate and complete age-appropriate activities without adult prompting. (During free play, the child gets out a puzzle, puts it together, then takes it apart and puts it away.)
D.3.1. Responds to request to finish activity	1A	Q		The child will respond with the appropriate action to a request to finish an activity, by hurrying to finish their current activity, ceasing the activity, putting the materials away, cleaning up, or changing locations while engaged in the activity. (The child carries out an adult's request to pick up all the blocks and put them away.)
D.4. Resolves conflicts using negotiation	0			The child will initiate solutions to bring about agreement when in conflict with a peer or adult. (When both the child and a peer want to play in the same corner of the sandbox, the child says, "I'll dig here and you dig there.")

Description: The Eligibility Cutoff report uses AEPS-3 Test area goal scores for an individual assessment to recommend eligibility status. AEPSi automatically calculates the child's chronological age and compares area goal scores with empirically validated cutoff scores corresponding to the appropriate age interval.

Use this report to:
- See Area Goal Score and Cutoff Score for each area of an assessment
- Determine whether the child falls within the range for typically developing children or is at or below that range
- See how the child is performing compared to same-age peers at the area level

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Description: The Present Level of Functioning report provides a summary of a child's AEPS-3 Test results for skills mastered (score of 2), emerging (score of 1), and not yet observed (score of 0) for an individual assessment.

Use this report to:
- Review the child's level of functioning for each objective and goal
- Identify which items the child performs independently and consistently and which items are emerging
- Assist in writing summaries of the child's strengths, emerging skills, and areas of concern
- Write narrative reports for IFSP/IEP meetings

Who has access to the report?
Program Administrator, Provider, Program Reviewer

Present Level of Functioning (report screenshot)

Details

CHILD NAME	DATE OF BIRTH	CHILD ID	ALT ID
Hernandez, María	01/07/2023	01J1QNZ11DWZY48P9S55AFVA8K	
TEST DATE	REPORT DATE	PROGRAM	ASSESSMENT TYPE
10/02/2023	08/15/2024	Hernwood Elementary School	AEPS-3

Score Key

Mastery Performance	Emerging Performance	No Performance	Note Key
2	1A = Assistance	0	C = Conduct
	1I = Incomplete		M = Modification
	1AI = Assistance/Incomplete		Q = Quality
			R = Report

Selected Test Dates

	Score	Notes	Comments
Mastery Performance			
A.1. Makes directed batting or swiping movements with each hand	2		
A.1.1. Brings hands together near midline	2		
A.1.2. Makes directed movements with arms	2		
A.2.2. Grasps small cylindrical object	2		
A.2.3. Grasps pea-size object using fingers in raking or scratching movement	2		
A.2.4. Grasps hand-size object using whole hand	2		
B.1.2. Uses hand to activate object	2		
B.1.3. Uses fingers to explore object	2		
Emerging Performance			
A.2. Grasps pea-size object	1I	M	
A.2.1. Grasps hand-size object	1I	M	
B.1. Activates object with finger	1I	M	
B.1.1. Uses finger to point or touch	1I	M	
B.2. Rotates wrist to manipulate object	1I		
B.2.1. Turns object using either hand	1I		
B.3.4. Holds object with one hand and manipulates object or produces action with other hand	1A		
B.3.5. Transfers object from hand to hand	1A		
No Performance			
A.3. Stacks objects	0		
A.3.1. Releases object into targeted space	0		
A.3.2. Releases object into nondefined space	0		

(Highlighted detail section)

Emerging Performance	Score	Notes	Comments
A.2. Grasps pea-size object	1I	M	
A.2.1. Grasps hand-size object	1I	M	
B.1. Activates object with finger	1I	M	
B.1.1. Uses finger to point or touch	1I	M	
B.2. Rotates wrist to manipulate object	1I		
B.2.1. Turns object using either hand	1I		
B.3.4. Holds object with one hand and manipulates object or produces action with other hand	1A		
B.3.5. Transfers object from hand to hand	1A		
No Performance			
A.3. Stacks objects	0		
A.3.1. Releases object into targeted space	0		
A.3.2. Releases object into nondefined space	0		
B.3. Manipulates object with two hands, each performing different action	0		
B.3.1. Assembles toy	0		
B.3.2. Aligns objects	0		
B.3.3. Fits variety of shapes into corresponding spaces	0		

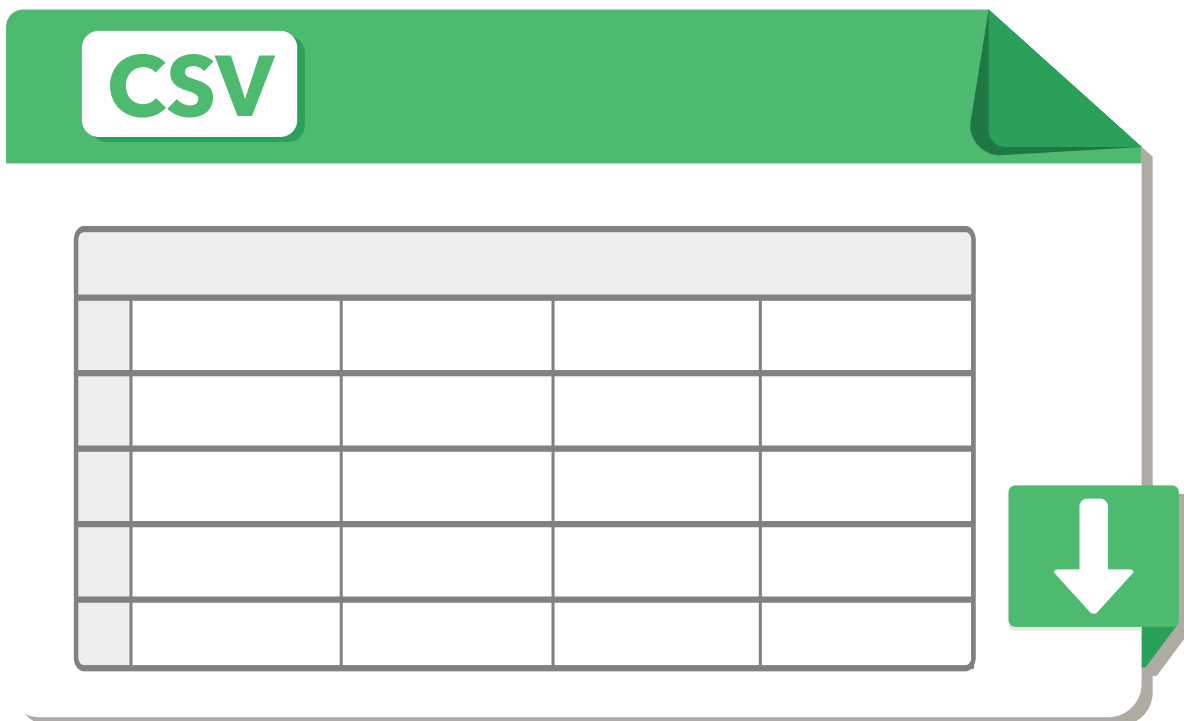| B.1.2. Assumes creeping position | 2 | | |
| A.4.3. Regains balanced, upright sitting position after leaning left, right, and forward | 2 | | |

Assessment Export

Description: The Assessment Export provides a CSV file of the individual scores for each item in the AEPS-3 Test. The export also includes the child demographic information and any custom fields for each AEPS-3 Test. The export can be filtered by date range selected.

Use this report to:
- Transfer assessment data to another database
- Analyze assessment data in Excel

Who has access to the report?
Account Administrator, Account Reviewer, Program Administrator, Provider, Program Reviewer

Child Profiles List

Description: The Child Profiles List contains demographic information for all children the user generating the report has access to. The report includes the following fields: Program Name, Name (Child Name), ID, Alt ID, DOB, Lead Provider, Status (Active or Archived), Archived (Archived date), Gender, Classroom, Dev. Status (Developmental Delay Or Disability, At Risk, or Typically Developing), OSEP (Yes or No to include in OSEP reporting), Funding source (None, Early Intervention-Part C (Birth-3), or Early Childhood Sp Ed-Part (3-5)), Entry date (program entry), Exit date (program exit), Assessments (number of assessments), and Latest assessment. This report can be downloaded as a CSV file or generated as a PDF.

Use this report to:
- See a list of all children the user generating the report has access to
- See number of AEPS-3 assessments for each child
- Transfer child profile data to another database

Who has access to the report?
Account Administrator, Account Reviewer, Program Administrator, Provider, Program Reviewer

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Clause, Amy
Hernwood Elementary School

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Child Profiles List

Details

PROGRAM	**REPORT DATE**	**ASSESSMENT**
HERNWOOD ELEMENTARY SCHOOL	08/15/2024	AEPS-3
Hernwood Elementary School		

DOWNLOAD CSV PRINT

Results

Program	Name	ID	ALT ID	DOB	Lead Provider	Status	Archived	Gender	Classroom	Dev. Status	OSEP	Funding Source	Entry Date	Exit Date	Assessments
Hernwood Elementary School	Arellano, Eddie	01HM9J4 K3TMJ3P 6VY3W7Q SPWF4	19454582	04/25/2021	Belle, Monica	Active		Male	Daisy Classroom	Developmental Delay Or Disability	Yes	Early Intervention-Part C (Birth-3)	04/25/2023	04/25/2024	3
Hernwood Elementary School	Barnes, Troy	01HM9J4 K52HFNS 5FTK80T DGXG9	19454588	08/24/2019	Rivera, Leah	Active		Male	Sunshine Classroom	Developmental Delay Or Disability	Yes	Early Childhood Sp Ed-Part B (3-5)	08/24/2022	06/30/2024	3
Hernwood Elementary School	Fletcher, William	01HM9J4 K4NK398 C8PC30V 1KY5E	19454586	01/02/2021	Rivera, Leah	Active		Male	Daisy Classroom	At Risk	Yes	Early Intervention-Part C (Birth-3)	01/02/2023	01/05/2024	0
Hernwood Elementary School	Giron, Jamal	01HM9J4 K4GRJ1Q MVJDTW SYED5R	19454585	02/06/2019	Rivera, Leah	Active		Male	Sunshine Classroom	Developmental Delay Or Disability	Yes	Early Childhood Sp Ed-Part B (3-5)	02/06/2021	07/31/2024	2
Hernwood Elementary School	Hamilton, Gordon	01HM9J4 K4WRE09 Z2MD3K7 SEQFM	19454587	03/07/2021	Rivera, Leah	Active		Male	Daisy Classroom	Developmental Delay Or Disability	Yes	Early Intervention-Part C (Birth-3)	03/07/2023	03/15/2024	1
Hernwood Elementary School	Hernandez, Maria	01J1QNZ 11DWZY4 8P9S35AF VA8K		01/07/2023	Clause, Amy	Active		Female	Daisy Classroom	At Risk	No	Early Intervention-Part C (Birth-3)	09/06/2023	--/--/----	1

Progress of All Children

Description: The Progress of All Children report shows each child's AEPS Test scores by Area for the first test and the last test recorded for the child during the date range selected and shows any progress made (Δ column).

Use this report to:
- Get a quick snapshot of the developmental progress of children over time
- Determine if there are areas where children are not making progress
- Show program effectiveness

Who has access to the report?
Account Administrator, Account Reviewer, Program Administrator, Provider, Program Reviewer

Status of All Children

Description: The Status of All Children report shows AEPS-3 Test raw scores, possible scores, and percentage scores for each of the eight areas on the child's most recent finalized assessment. You can see the number of children tested in 3 categories: tested in the last 3 months, tested in the last 6 months, and tested longer than 6 months ago. The report also shows a list of children who have not yet been tested.

Use this report to:
- Get a quick look at how all children are performing
- Determine which children are ready for retesting
- Determine which children still need to be assessed

Who has access to the report?
Account Administrator, Account Reviewer, Program Administrator, Provider, Program Reviewer

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Clause, Amy
Hernwood Elementary School

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Status of All Children

Details

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PROGRAM	REPORT DATE	ASSESSMENT
HERNWOOD ELEMENTARY SCHOOL	08/29/2024	AEPS-3
Hernwood Elementary School		

TESTED IN LAST 3 MONTHS	TESTED IN LAST 6 MONTHS	TESTED OVER 6 MONTHS AGO
2	2	6

How to Use This Report

This report shows each child's AEPS-3 test scores by area for the latest completed test recorded for the child. Use this report to get a quick snapshot of each child's performance and determine which children are ready for re-testing.

Results

Tested Children

Program	Child	DOB	AEPS Test Date	Fine Motor Score	Fine Motor Possible	Fine Motor %	Gross Motor Score	Gross Motor Possible	Gross Motor %	Adaptive Score	Adaptive Possible	Adaptive %	Social-Emotional Score	Social-Emotional Possible	Social-Emotional %	Social-Communication Score	Social-Communication Possible	Social-Communication %	Cognitive Score	Cognitive Possible
Hernwood Elementary School	Arellano, Eddie	04/25/2021	02/22/2024	46	62	74.2%	70	130	53.8%	42	106	39.6%	61	122	50.0%	56	98	57.1%	57	100
Hernwood Elementary School	Barnes, Troy	08/24/2019	08/13/2024	61	62	98.4%	119	130	91.5%	93	106	87.7%	116	122	95.1%	88	98	89.8%	83	100
Hernwood Elementary School	Giron, Jamal	02/06/2019	07/01/2024	57	62	91.9%	112	130	86.2%	88	106	83.0%	109	122	89.3%	82	98	83.7%	87	100
Hernwood Elementary School	Hernandez, Maria	01/07/2023	10/02/2023	24	62	38.7%	51	130	39.2%	30	106	28.3%	45	122	36.9%	36	98	36.7%	18	100

Untested Children

Program	Child	DOB
Hernwood Elementary School	Fletcher, William	01/02/2021
Hernwood Elementary School	Hamilton, Gordon	03/07/2021
Hernwood Elementary School	Jones, Lewis	12/25/2023

Description: The Group Goal Planning Matrix shows goals for each child selected based on results of their latest assessments. There are options to run the report by Scores of 1, 0, or Unscored; Notes (C, M, Q, R, and No notes); Targets (items selected for IFSP/IEP); by Markers (Any or All); and by Children.

Use this report to:

- See a quick snapshot of the most critical items to teach children
- See which children are working on the same goals and objectives
- Plan individual and group intervention activities
- Develop embedding schedules

Who has access to the report?

Program Administrator, Provider, Program Reviewer

Additional Resources

Get more information about the AEPSi system!

Attend a live demo
bpub.fyi/AEPSi-demo

Sign up for a 30-day free trial
bpub.fyi/AEPSi-trial

See Frequently Asked Questions
aepsinteractive.com/faq

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